

# AccountMate 6.0

## *Return to Vendor*

(Requires Return Merchandise Authorization module)

The **AccountMate 6.0 Return to Vendor (RTV)** module offers you an accurate and comprehensive system to manage purchase returns to vendors. With this system, you can create RTV Orders, as well as record important tasks such as shipments of purchase returns and the receipt of substitute or replacement items. While performing these functions the Accounts Payable balances are updated, the on-hand inventory quantity automatically updates and a Serial Number or Lot Number is assigned to items received as substitute or replacement items. AccountMate 6.0 also computes the gain or loss resulting from replacing or substituting items. With unlimited Returns Codes, you are provided with multiple Return actions from which to choose.

### ACCOUNTMATE 6.0 RETURN TO VENDOR FEATURES

#### Ship Vendor Return

This enables you to record the shipment of purchase returns. This action also automatically reduces the inventory balance of the items shipped.

#### Receive Vendor Return

You can record the receipt of substitute or replacement items resulting from a Return to Vendor order. This record will not affect the Accounts Payable balance, but it will increase the Inventory On-Hand quantity.

#### Copy Option

Instead of entering line items and other information when creating the Return to Vendor order, you can copy the line items - as well as the item descriptions, unit costs and remarks - from the Purchase Order or the Return Merchandise Authorization order.

#### RTV # Can Be Entered Manually or Automatically

You have the option to assign an RTV number to each RTV order manually - or generate them automatically through the Return Merchandise Authorization module Setup function.

#### Automatic Update of Inventory On-hand Quantity

AccountMate 6.0 automatically updates the on-hand quantity, based on the defined return code, so there is no need to review each inventory record in order to manually update the records.

#### Defective Inventory Adjustments

You have the ability to easily recognize a defective inventory item, reclassify the defective units to distinguish them from the good units, and even adjust the inventory unit cost.

#### Multiple Return Codes

You can select return codes to define various return actions, uniquely identifying whether the item is returned for credit, replacement or substitution, restock, discard and/or repair.

#### Cancel RTV Transactions

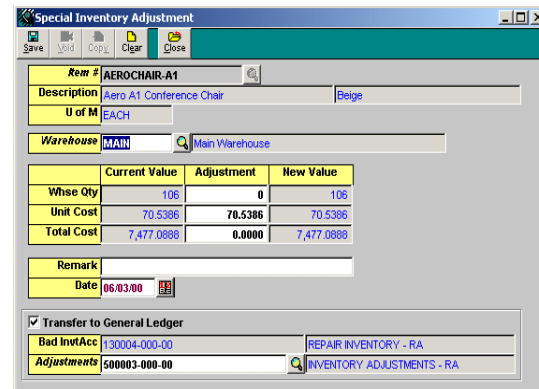
You are able to cancel received, shipped and completed Return to Vendor orders.

#### Special Defective Inventory Transfer

AccountMate 6.0 enables a transfer of defective inventory from one warehouse to another in order to properly segregate defective items from the good inventory.

#### Gain or Loss from Inventory Replacement

The variance between the cost of substitute or replacement items and the RMA order cost is calculated as a gain or loss.



Whse Qty	Current Value	Adjustment	New Value
106		0	106
	Unit Cost	70.5386	70.5386
	Total Cost	7,477.0888	7,477.0888

#### Special/Defective Inventory Adjustment

#### Assign a Serial Number or Lot Number to Substitute or Replacement Items

You can properly identify an inventory item and track its every movement by assigning a Serial Number or a Lot Number to each item.

#### Generate Return to Vendor Reports, including:

- RTV Order Listings
- RTV Summary Reports
- Line Item Reports
- Backorder Reports
- Shipped, Received, Completed, and Cancelled RTV Reports
- Defective Inventory Reports
- Gain or Loss Reports